



**Global Network of World Health Organization Collaborating Centres for Nursing and Midwifery  
Executive Committee Meeting  
Minutes: 28<sup>th</sup> September 2022**

**Attendees:**

<b>Executive Committee Members</b>	<b>Apologies</b>
Michele Rumsey (MR) – WHO CC UTS Secretariat	
Richard Ganga-Limando (RG) – AFRO	
Leena Khonji (LK) – EMRO	
Lilian Ferrer Lagunas (LF) – AMRO	
Gordon Hill (GH) – EURO	
Matlakala Mokgadi (MM) – AFRO	
Sirada Kesornsri (SK) – SEARO	
Sonoe Mashino (SM) – WPRO	
Yajai Sitthimongkol (YS) – SEARO	
<b>Ex-Officio</b>	<b>Apologies</b>
Elizabeth Iro (EI) – WHO HQ	Abigail Kazembe (AK) – AFREhealth
Elizabeth Madigan (EM) – STTI	Adelais Markaki (AM) – PANMCC
Howard Catton (HC) – ICN	Marie Klingberg-Allvin (MK) – Midwifery Network
Jody Lori (JL) – Midwifery Network	Pandora Hardtman (PH) – Jhpiego
Maria Docal (MD) – JHSON	
Nancy Reynolds (NR) – JHU	
Roa Altaweli (RA) – ICM	
<b>Secretariat</b>	<b>Apologies</b>
Debra Anderson (DA) – UTS	Angela Dawson (AD) – UTS
Prudence Murphy (PM) – WHO CC UTS Secretariat	Kathleen Baird (KB) – UTS
Zachary Moore-Boyle (ZM) – WHO CC UTS Secretariat	Tracey Levett-Jones (TL) – UTS

**Agenda:**

<b>Agenda Item</b>	<b>Papers</b>	<b>Presenter</b>
<b>1. Welcome</b> 1.1 Attendees and apologies 1.2 Approval of Minutes and Actions from Previous Meeting 17 May 2022	1.2 Minutes from Previous Meeting	Secretariat
<b>2. GNWHOCCNM Secretariat</b> 2.1 Executive Committee Membership 2.2 Constitution and Bylaws 2.3 Nomination of Vice-Chair 2.4 Draft Strategic Plan 2022-2026 2.5 Links Magazine 2.6 GNWHOCCNM Secretariat Launch	2.1 Executive Committee Membership List 2.2 Constitution and Bylaws 2.4 Draft Strategic Plan 2022-2026	Secretariat
<b>3. Partnership and Regional Updates</b> 3.1 NMGCOP 3.2 Regional Updates 3.3 Stakeholder Updates	3.1 NMGCOP Link: <a href="https://nursingandmidwiferyglobal.org/signup">https://nursingandmidwiferyglobal.org/signup</a>	
<b>4. Other Business</b>		



4.1 JHU GNWHOCCNM Annual Survey		
5. Upcoming meetings		Secretariat

#### Minutes:

### 1. Welcome

#### 1.1. Attendees and apologies

Secretariat welcomed meeting attendees. Apologies were noted.

#### 1.2. Approval of Minutes and Actions from Previous Meeting 17 May 2022

Actions and minutes approved. Seconded: EI and GH.

Secretariat noted that they are looking to extend the meetings to provide more discussion time. The possibility of holding shorter and more frequent meetings was raised. Any extension of the meeting time will need to accommodate all time zones. Extending the meeting time was supported by NR, who noted that historically meetings have been 90 minutes in length.

**Action 1:** Secretariat to ascertain optimum time for Executive meetings and extend their duration to 90 minutes.

### 2. GNWHOCCNM Secretariat

#### 2.1. Executive Committee Membership

Secretariat provided an overview of the Executive Committee Membership. Past and incoming memberships of the Executive Committee were noted. It was noted that EURO are currently determining their Executive Committee member for the 2022-2026 term. The Ex-Oficio members were also highlighted. WHO's request to have Carey McCarthy from HRH join the executive as an Ex-Oficio was raised for discussion. No additional comments were noted on this topic were noted.

#### 2.2. Constitution and Bylaws

Recent changes to the Constitution and Bylaws to include the immediate past Secretary General (Secretary General Emeritus) as an Ex-Oficio member; to include representatives from ICN, ICM, Sigma, Jhpiego and AFREhealth as Ex-Oficio members; and to establish and formalise the position of co-chair were highlighted. NR confirmed that these changes were approved in June 2022.

#### 2.3. Nomination of Vice-Chair

Mahidol University from SEARO were put forward to act as vice-chair for Executive Committee meetings. This was approved.

#### 2.4. Draft Strategic Plan 2022-2026

Secretariat delivered a presentation on the Draft Strategic Plan for the GNWHOCCNM and the Executive Committee for the 2022-2026 term. The 5 priorities for WHO for this period were noted, as were the mission, vision, guiding principles, and operating principles of the GNWHOCCNM.

Some words on the key professional areas have been transferred over from the 2018-2022 strategy and aligned with the key priority areas of Jobs, Leadership, Education, and Service Delivery, which are themselves derived from WHO's Strategic Directions in Nursing and Midwifery 2021-2025. Another key professional area has been added on the topic of Research and Communication. The consideration of two additional key professional areas was noted: the Safety and the Wellbeing of nurses and healthcare workers. The Goals and Objectives of the GNWHOCCNM were highlighted and are open for comment.

It was noted that given that each CC has a unique TOR, it would be wise to start conversations with the CCs to ascertain their passions and expertise and optimise their contribution to the GNWHOCCNM's mission and vision. Secretariat noted that WHO have said they will start looking at CC TORs to align centre expertise with the SDNM 2021-2025. The need to coordinate the work coming forward from different centres and partner organisations that are relevant and pertinent to the SDNMs, whether it be research and surveys, and to inform network members about these initiatives. Partner organisations will play a key role in this

process, especially in providing an evidence base for network activities. The need to increase the visibility of the WHO CCs was also highlighted as a priority going forward.

The Global Network structure was highlighted, as was the uneven distribution of WHO CCs across each WHO region. It was noted that the network's structural diagram has been amended slightly to incorporate the network's new partners. It was noted that the requirements for CCs have become more complex. It was proposed that a webinar/seminar be organised with WHO staff to revise our thinking around how to report and be redesignated. It was agreed that this would be useful.

LF suggested that it would be good to consider how the network can support nursing and midwifery leadership in areas where they might not necessarily have access to doctorate or masters-level programs. The lack of representation of nurses and midwives in research and policy forums because of this lack of access was noted for inclusion in the strategy under leadership. The importance of collaborating with GNWHOCCNM and WHO partners to highlight and address this issue was noted.

**Action 2:** *Secretariat to request a webinar between WHO and the GNWHOCCNM to discuss WHO CC redesignation processes and disseminate relevant information.*

**Action 3:** *Secretariat to update the draft Strategic Plan based on any comments raised during or following the Executive Committee meeting.*

## **2.5. Links Magazine**

An overview of Links Magazine was provided, and comments on what people would like to see for the publication were invited.

## **2.6. GNWHOCCNM Secretariat Launch**

The launch of WHO CC UTS as Secretariat of the GNWHOCCNM for the 2022-2026 term has been scheduled for 17 November 2022.

# **3. Partnership and Regional Updates**

## **3.1. NMGCoP**

WHO will host the GNWHOCCNM website on the NMGCoP site. Currently, the CoP doesn't share resources, training, and opportunities. This will likely change in the near term. The possibility of each region hosting a webinar on the NMGCoP was discussed.

**Action 4:** *Executive to discuss the possibility of each region hosting a webinar on the NMGCoP every few months (to discuss at next meeting).*

## **3.2. Regional Updates**

Regional feedback from a representative at each Executive Meeting was discussed – it was agreed that such feedback would be useful. It was also noted that regional updates provide invaluable opportunities for collaboration. A number of regions provided updates on key events taking place in the future. AMRO noted the XVII Pan American Nursing Research Colloquium, EMRO noted the International Nursing Conference to be organised by the University of Bahrain by May 2023.

## **3.3. Stakeholder Updates**

ICN noted the call for abstracts for the ICN Congress 2023. ICM highlighted the Push Campaign and the upcoming ICM Congress in Bali, June 2023. STTI noted that several research grants and abstracts are currently open for submissions. The International Nursing Research Congress is being held in July 2023 in Abu Dhabi. Applications to the International Nurse Researcher Hall of Fame and Emerging Nurse Researcher awards are also open.

# **4. Other Business**

## **4.1. John Hopkins University – GNWHOCCNM Annual Survey**

NR noted that the GNWHOCCNM Annual Survey showed a 75% response rate. WHO CCs from the network have published 143 manuscripts and organised 115 events over the past year. JHU are planning a

comprehensive report and have had a paper accepted at the PAHO/AMRO meeting next month, and will be sharing a full report with the Executive Committee after November. It was agreed that this survey will be useful in informing the direction of the GNWHOCCNM and in strengthening the network.

**Action 5:** *JHU to disseminate results of GNWHOCCNM Annual Survey to Executive Committee Members once finalised.*

## 5. Upcoming Meetings

The next meeting of the GNWHOCCNM will be scheduled following the launch of WHO CC UTS as Secretariat 2022-2026, likely late 2022-early 2023.

### Actions:

Action No.	Action	Responsible Party	Status
<b>Action 1</b>	<i>Secretariat to ascertain optimum time for Executive meetings and extend their duration to 90 minutes.</i>	WHO CC UTS Secretariat	Completed
<b>Action 2</b>	<i>Secretariat to request a webinar between WHO and the GNWHOCCNM to discuss WHO CC redesignation processes and disseminate relevant information.</i>	WHO CC UTS Secretariat	In Progress
<b>Action 3</b>	<i>Secretariat to update the draft Strategic Plan based on any comments raised during or following the Executive Committee meeting.</i>	WHO CC UTS Secretariat	Completed
<b>Action 4</b>	<i>Executive to discuss the possibility of each region hosting a webinar on the NMGCoP platform every few months.</i>	Executive Committee/WHO CC UTS Secretariat.	<i>To discuss at next GNWHOCCNM Executive Committee meeting.</i>
<b>Action 5</b>	<i>JHU to disseminate results of GNWHOCCNM Annual Survey to Executive Committee Members once finalised.</i>	JHU	In progress